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**Bergstrom-Mahler Museum of Glass Event Registration Terms and Conditions**

**Please review our Terms and Conditions. Sign below to acknowledge that you have read and agree to the following**.

**REFUND AND CANCELLATION POLICY.**

If you cancel more than 14 days before the class date, you can either:

* Receive a gift certificate for the full amount to use at a later date
* Receive a full refund

7-14 days before the start date you can either:

* Receive a gift certificate to use at a later date minus a $10 material fee
* Substitute another person

Less than 7 days before the start date:

* No credits or refunds will be granted
* You may substitute another person

**ARTWORK PICKUP AND SHIPPING POLICY**

Artwork should be checked before leaving the building. Bergstrom-Mahler Museum of Glass is not liable for what happens to the artwork once it leaves the building. If artwork that is not picked up within 30 days of being notified it is ready, BMMOG reserves the right to retain and dispose of artwork, unless otherwise specified during time of class.

**WARDROBE POLICY**

Class participants are required to wear closed-toed shoes to class. Shoes like crocs, clogs, and other sandals are a safety hazard when working with sharp or hot glass. We recommend natural fiber clothing like denim and cotton for flameworking classes.

**WEATHER CANCELLATION POLICY**

Bergstrom-Mahler Museum of Glass reserves the right to cancel classes due to severe weather conditions. If the museum cancels class due to weather, a gift certificate for the full amount will be issued. If impending weather conditions look severe enough to possibly cancel class, we will contact you 2 days before class. You may elect at that time cancel your spot in the class and receive a gift certificate to use at a later date minus a $10 materials fee. If class is held and you cancel later than 24 hours after you’ve been notified, no refund will be issued.

**USE OF PHOTOGRAPH PERMISSION**

Bergstrom-Mahler Museum of Glass loves to include photos of visitors and students on our website and in our publications. The photos are used to support the museum’s mission and educational programming. I hereby grant the museum my permission to photograph, film or record my image and/or the image of my minor child/children to assist in promotion of educational programming. In the case of a name being used, the first name only will be used.

**WAIVER OF LIABILITY AND AGREEMENT**

I, on behalf of myself, my spouse, the undersigned participant for whom I am parent and/or guardian, and our heirs, successors and assigns, agree to the following:

We hereby acknowledge and fully understand that making glass artwork can be dangerous and involves the risk of serious injury and/or death. We understand that such risks and dangers cannot be eliminated without jeopardizing the essential qualities of the craft. We choose to participate in spite of the known risks.

**I HAVE READ THE TERMS AND CONDITIONS INCLUDING THE REFUND AND CANCELATION POLICY, USE OF PHOTO PERMISSION, AND WAIVER OF LIABILITY AND FULLY UNDERSTAND AND AGREE TO ITS TERMS.**

PARTICIPANT’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARENT’S NAME (if under age of 18):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ STATE: \_\_\_\_\_\_\_\_ ZIP: \_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PHONE: (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Parent/Legal Guardian Date

(If under age of 18)

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Signature of Participant (18 and above) Date

**This waiver of liability and agreement is valid for 12 months from date signed.**

**The Glass Studio at BMMOG safety updates due to Covid-19**

Bergstrom-Mahler Museum of Glass is dedicated to providing a safe experience for visitors, students, and staff. In order to keep everyone happy and healthy, we have implemented some new safety measures. These safety measures apply to all class participants.

Upon entering the museum:

* Masks are required. If you do not have your own mask, BMMOG will provide one at no cost.
* Hand washing or hand sanitizing is required.
* Everyone will undergo a temperature check. Anyone with a temperature at or over 100 degrees will be given a refund and not allowed into the museum.
* Maintain distancing of at least 6 feet.

In order to prevent cross contamination of glass and tools, classes will run a little differently than normal.

* Classes will be held in The Glass Studio at Bergstrom-Mahler Museum of Glass. This will allow everyone to stay socially distanced (6 feet apart) in a ventilated work space.
* All tools or equipment required for projects will be in a sanitized container. It is the responsibility of the students to sanitize tools and put back in their containers.
* After instructions and information is given in the beginning of class, students will be required to sketch or show a picture of the idea of the overall project in order to start collecting materials. This is to minimize movement around the studio and maintain distancing. It is also to prevent people collecting and touching glass or tools that end up being put back because they’re unused.
* Throughout class, we will be requiring everyone to wash their hands at least once an hour. This is to prevent contamination of publicly used surfaces.

We appreciate your patience and cooperation. If you have any questions please contact The Glass Studio Manager, Taylor Moeller-Roy with any questions.

Email: [moeller-roy@bmmglass.com](mailto:moeller-roy@bmmglass.com)

Phone: 920-751-4658